

ADMINISTRATIVE

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27 July 1978

Executive Registry
78-051132

MEMORANDUM FOR: Deputy Director for Administration

OLC #78-2903

FROM : Gene F. Wilson
Chief, Information and Privacy Staff

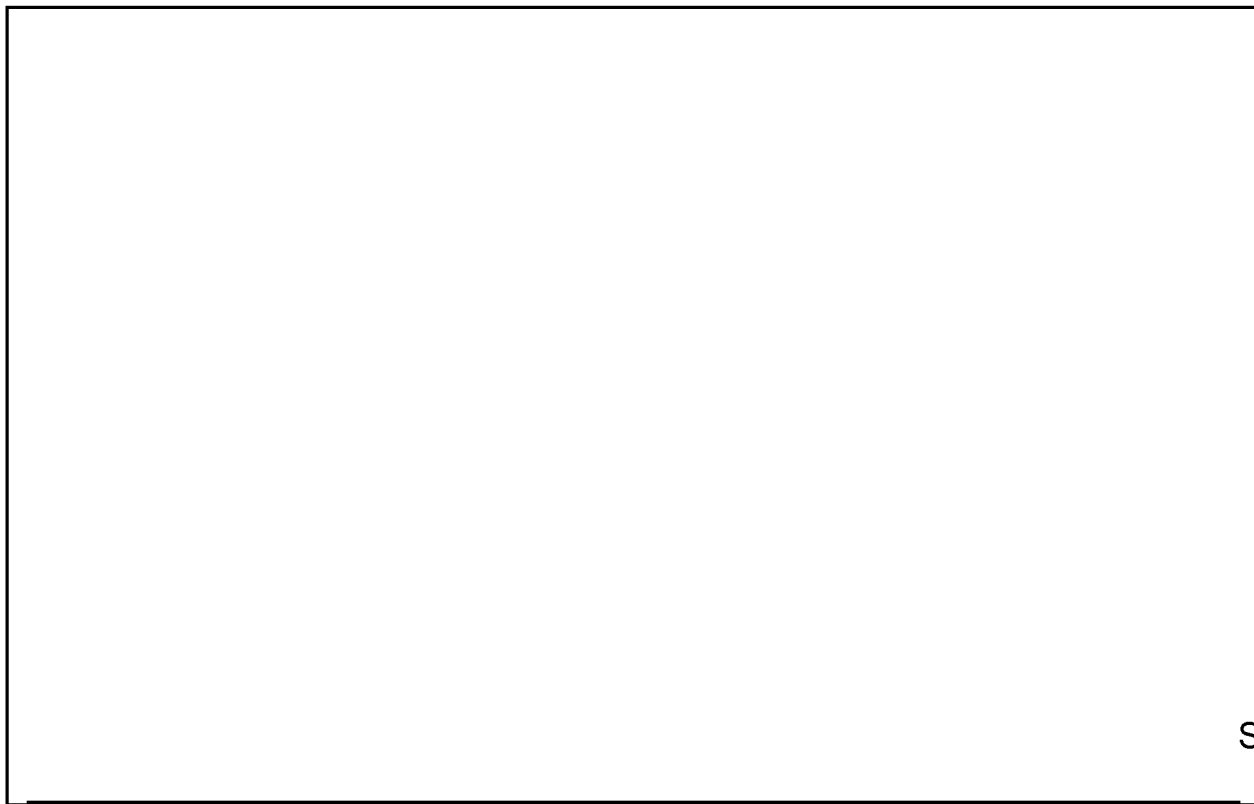
DCI

SUBJECT : IPS Weekly Report (20-26 July)

1. The Week in Review

	<u>20-26 Jul</u>	<u>1978 Weekly Average</u>
a. New cases logged	62	86.3
b. Cases closed	84	70.9
c. New appeals logged	7	3.2
d. Appeals closed	2	1.4
e. Manpower (man-weeks)	104.8	102.4

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Fred - HIT
Let's discuss
next time
its convenient
JH

4. Analysis

According to our records, the Agency has thus far received requests from 83 different individuals for copies of records pertaining to the CIA's past and present contacts with various academic institutions or their employees, of which no more than one-third have been answered. Some of these requests have involved more than one institution. If we were to assign a separate request number for each request on a particular school, we would come up with a total of some 119 "requests" despite the fact that only 86 universities have been the subject of such inquiries. Additional university-type requests, not included in the above totals, have been received but, for one reason or another, were canceled or withdrawn prior to their being processed.

The university requests are particularly burdensome to process inasmuch as we must task, in almost all cases, three Directorates and 20 subordinate components with the search for relevant records. Moreover, the files are seldom maintained by individual schools, and a considerable amount of research is therefore needed to locate documents responsive to specific requests. Despite the resources required to process such requests, fees are seldom charged because the requests have, for the most part, been submitted by representatives of the universities or university-affiliated organizations such as campus newspapers. It is our policy to waive fees in these instances.

Gene F. Wilson

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